

MEMPHIS ARTCC & JACKSON ATC TOWER

LETTER OF AGREEMENT

PURPOSE:

To delegate authority and responsibility for approach control service in the airspace depicted on Attachment 1 and to outline interfacility procedures supplemental to the Air Traffic Control Handbook.

RESPONSIBILITIES:

Memphis ATRC Center (ARTCC) delegates to Jackson ATC Tower (ATCT) authority and responsibility for control of IFR aircraft operations within the terminal area depicted on the attached chart. When the Meridian 1 MOA or Meridian 2 MOA is active, ATCT's delegated vertical airspace within the confines of the active MOA is reduced to below 8,000 feet. When the MEI 1 MOA or MEI 2 MOA is active/inactive, ARTCC's Kewanee Low Sector shall notify ATCT.

PROCEDURES: The ARTCC and ATCT shall transition arrivals, departures, and overflights via filed routes.

A. Arrivals

1. ARTCC shall clear turbojet arrivals operating at 11,000 feet or above to the destination airport, descending to 11,000 feet. Turbojets operating at 10,000 feet and below shall be assigned 6,000.
2. ARTCC shall clear all other arrivals operating above 6,000 feet to the destination airport, descending to 6,000 feet. Arrivals operating at 5,000 feet or below shall be level at an altitude correct for direction of flight prior to initiating a hand-off.
3. When the Meridian 1 MOA or Meridian 2 MOA is active, ARTCC shall clear arrivals operating at 8,000 feet or above, within the confines of the MOA, to 8,000 feet.
4. ARTCC shall transfer control of all arrivals for descent, speed reduction, and 30 degree turns, after a radar handoff and communications transfer have been completed.
5. ATCT shall not reverse course, hold, or climb an arrival without ARTCC approval.

B. Departures

1. ATCT shall clear aircraft requesting 11,000 feet or above to maintain 10,000 feet and to expect requested altitude 10 minutes after departure.
2. ATCT shall clear aircraft requesting 10,000 feet or below at requested altitude.
3. ATCT shall provide a minimum of 5NM separation, constant or increasing, between departures and/or enroute aircraft entering ARTCC airspace at the same altitude.

4. ATCT shall clear aircraft departing the Jackson terminal area, landing in the Dallas/Fort Worth terminal area, direct to the Monroe, Louisiana (MLU), VORTAC as filed.
5. ATCT shall transfer control of all departures for 30 degree turns after a radar handoff and communications transfer have been completed.

C. Overflights

1. Overflights shall be cleared via the route/altitude printed on the strip, or as coordinated.

D. Miscellaneous

1. When assuming or terminating approach control service, the ARTCC and ATCT shall verbally coordinate and exchange traffic information. Whenever the ATCT is closed or otherwise unable to provide approach control service, the ARTCC shall assume responsibility for and provide approach control service within the airspace delegated to the ATCT by Memphis ARTCC.
2. Jackson ATCT's hours of operation are normally 0600 - 2300 local time.
3. Deviation from the procedures established in this agreement may be made only after coordination in each individual case, which completely defines responsibility.
4. The receiving controller accepting an interfacility radar handoff, point out, or approval request (APREQ) is responsible for all intrafacility coordination.

Signed: Air Traffic Manager, Memphis Center

Attachment 1
Terminal Area Chart

